



**D A M S T R A**

Manage Transport  
Categories

Vault

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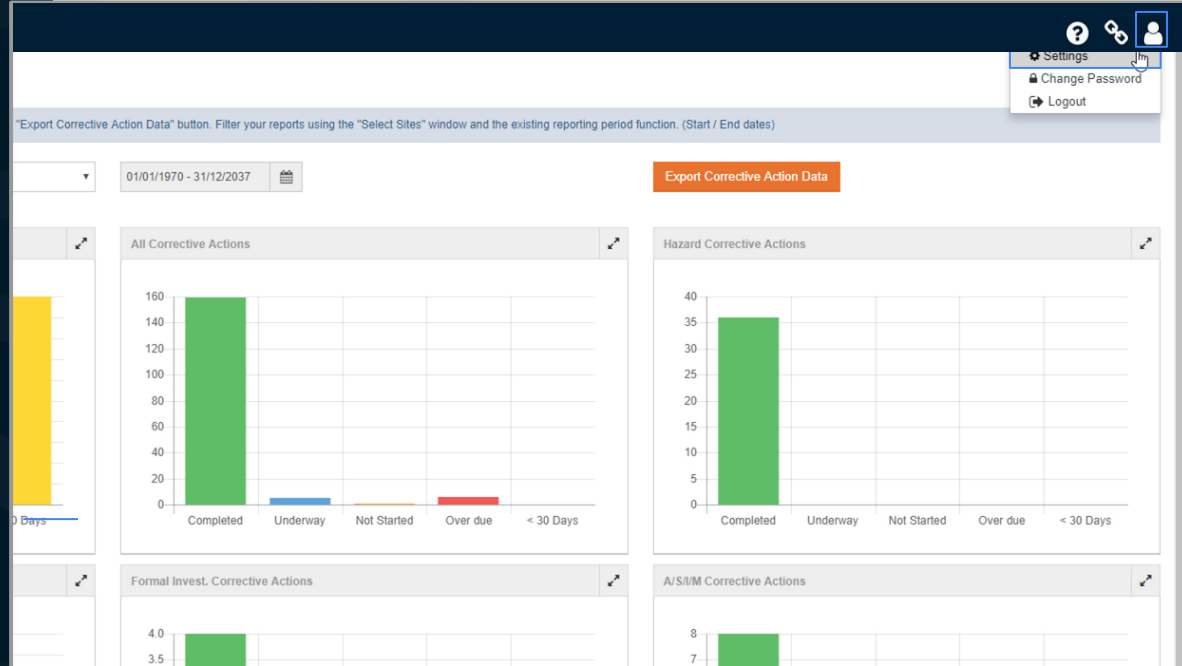
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# Manage Transport Categories Introduction

When Vehicles are added to the *Transport Register* in Damstra Safety, it is mandatory to select the *Category* that the vehicle belongs to.

This guide shows how to manage the available options in Settings.

This is found under the *profile* icon toward the top of the screen.



# Manage Transport Categories Settings

Click to expand the Assets section, then click 'Transport Categories'.

The screenshot displays the DAMSTRA Settings interface. The left sidebar contains a navigation menu with icons for Home, Settings, Alerts, Links, Governance, People, Risk, Synchroniser, Compliance, Training, Users, Events, and Assets. The main content area is titled 'Settings' and is divided into sections: General, Governance, and Assets. The Assets section is expanded, showing a grid of sub-sections: Substances Categories, VForm Substance Actions, Plant Categories, and Transport Categories. The Transport Categories sub-section is highlighted with a blue border and a mouse cursor, indicating it is the target of the next action. The URL at the bottom of the page is <https://digitalcontent-01.vaultgrc.com/edit/index/index#transport-categories>. A Help button is visible in the bottom right corner.

# Manage Transport Categories

## Add Category

All existing *Transport Categories* are shown.

To add a new Category, **click** 'Add'.

**Enter** the Category Name and **click** 'Save'.

The screenshot displays the DAMSTRA web interface. The main page is titled 'Settings / Transport Categories' and features a search bar and a list of existing transport categories. Each category has an 'Actions' dropdown menu. A modal dialog titled 'Add Transport Category' is open, showing a text input field with 'Earthmoving' entered and 'Save' and 'Cancel' buttons. A hand cursor is pointing at the 'Save' button.

Category	Actions
Vessel	Actions
Trailer	Actions
Semi Trailer	Actions
Motorcycle	Actions
Heavy Commercial	Actions
Farm Vehicle	Actions
Bus	Actions
B-Double Truck	Actions
Aircraft	Actions
Tractor	Actions
Utility	Actions
Single Unit Truck	Actions
Passenger Car	Actions
Light Commercial	Actions
Forlift	Actions

Showing 1 to 15 of 17 entries

JavaScript:void(0)

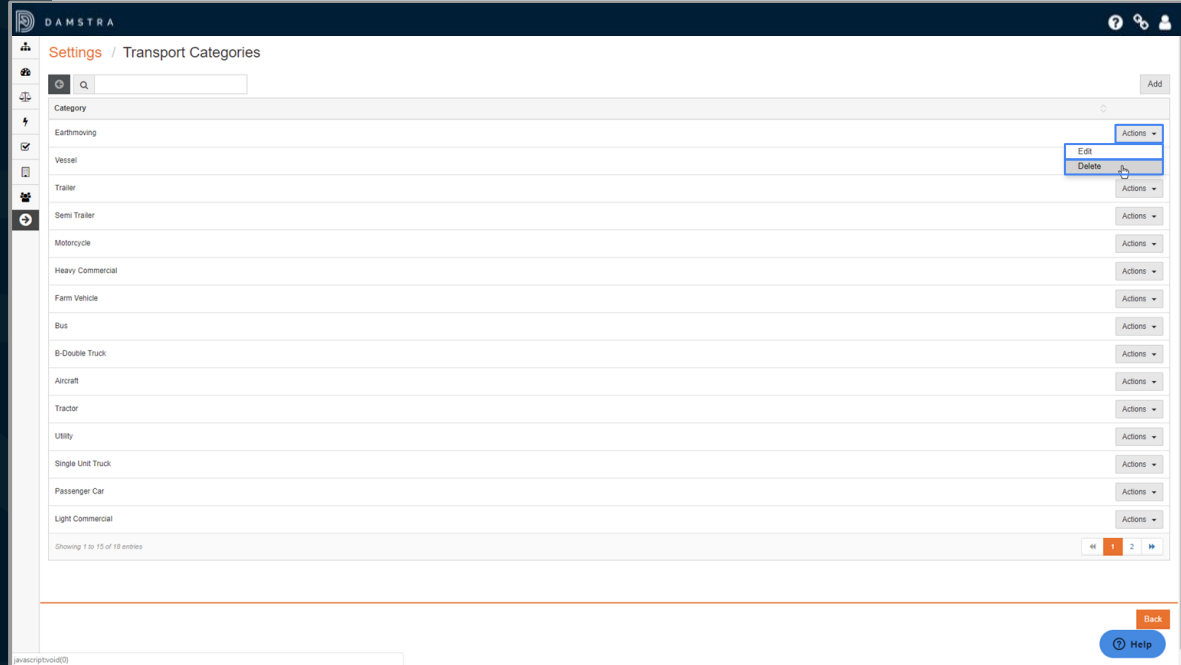
Back Help

# Manage Transport Categories

## Edit, Delete Categories

The Category appears in the register and can now be selected when adding a Vehicle.

To edit or delete an existing Category, **click 'Actions'**, then select the appropriate option.



The screenshot displays the DAMSTRA web interface for managing transport categories. The page title is "Settings / Transport Categories". A search bar is located at the top left. The main content area is a table listing various transport categories, each with an "Actions" dropdown menu. The "Vessel" category is selected, and its "Actions" menu is open, showing "Edit" and "Delete" options. Other categories listed include Earthmoving, Trailer, Semi Trailer, Motorcycle, Heavy Commercial, Farm Vehicle, Bus, B-Double Truck, Aircraft, Tractor, Utility, Single Unit Truck, Passenger Car, and Light Commercial. The page indicates "Showing 1 to 15 of 18 entries". A "Back" button is visible in the bottom right corner, and a "Help" button is in the bottom right corner of the page.

Category	Actions
Earthmoving	Actions
Vessel	Edit Delete
Trailer	Actions
Semi Trailer	Actions
Motorcycle	Actions
Heavy Commercial	Actions
Farm Vehicle	Actions
Bus	Actions
B-Double Truck	Actions
Aircraft	Actions
Tractor	Actions
Utility	Actions
Single Unit Truck	Actions
Passenger Car	Actions
Light Commercial	Actions

