



D A M S T R A

Manage Risk Classes

Safety



[DISCLAIMER]

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Manage Risk Classes Introduction

During Risk Assessment, Users must analyse the risks posed by a hazard to determine what could happen if a risk was not controlled.

Analysis is recorded by working through a series of drop-down lists arranged in a hierarchy until the risk identified.

These drop-down lists are fully customisable, so that users are presented with options that are meaningful and relevant to your Organisation and industry.

The screenshot displays the MULT Risk Assessment software interface. The main heading is "Risk Assessment / Edit Risk - 2551". Below this, there is a navigation bar with tabs for "Description", "Risk Analysis", "Control Measures", "Impacts", "Reviews", "Files", and "Audit Log". The "Risk Analysis" tab is active. The form is divided into two main sections: "Analysis" and "Evaluation".

Analysis Section:

- Class ***: Environment
- Hazard Task ***: Heat/Cold
- Risk How can it happen ***: Extreme heat
- Risk What can happen ***: A dropdown menu is open, showing options: "-- Please Select --", "-- Please Select --", "Fatigue", "Frost Bite", "Hyperthermia", "Hypothermia", "Illness", "Minor injury", "Production downtime", "Serious injury", "Sunburn", and "Sunstroke".

Evaluation Section:

- Evaluation**: A section with a red warning icon. It contains text: "Risks are evaluated and given a subjective score from your predefined Risk Matrix. 2. Do an Assessment of the Risk Rating using the Risk Matrix. The highest score will automatically default as your Inherent Risk Rating."

At the bottom of the form, there is a search bar and two radio buttons: "Risk Type" (selected) and "Consequence".

Manage Risk Classes Settings

Risk Classes are managed via Settings, which is found under the Profile icon at the top of the screen.

Click to expand the *Risk* section, then **click** '*Risk Classes*'.

The screenshot displays the ULIT Settings interface. At the top right, a user profile icon is highlighted, and a dropdown menu is open, showing options for Settings, Change Password, and Logout. The main Settings page is divided into sections: General, Governance, People, and Risk. The Risk section is expanded, showing sub-sections like Risk Management, Risk Score Matrix Settings, Risk Categories, and Risk Classes. The Risk Classes sub-section is highlighted with a blue box. A Help button is visible in the bottom right corner.

Manage Risk Classes

Risk Classes

The existing fields are displayed and the options within each one are viewable within the drop-downs.

The screenshot displays the VULT application interface for managing Risk Classes. The main window has an orange header with the VULT logo and navigation icons. The left sidebar contains a navigation menu with icons for users, settings, environment, hazard tasks, and risk classes. The main content area is titled 'Settings / Risk Classes' and contains a form with the following fields:

- Class**: A dropdown menu.
- Environment**: A dropdown menu.
- Hazard Task**: A dropdown menu with the following options: Temperature, -- Please Select --, External, Fuels on Site, Temperature, **Internal** (highlighted in blue), and Lighting.
- Risk How can it happen**: A dropdown menu with the option -- Please Select --.
- Risk What can happen**: A dropdown menu with the option -- Please Select --.

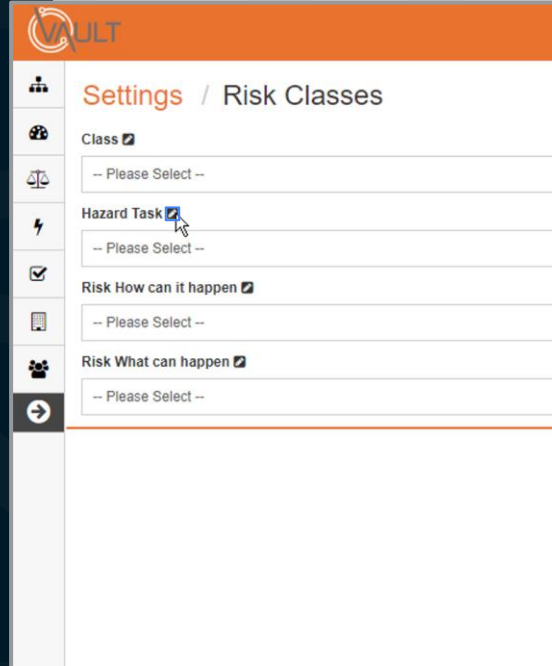
A 'Back' button is located in the top right corner of the main window. A 'Help' button is located in the bottom right corner of the main window.

Manage Risk Classes

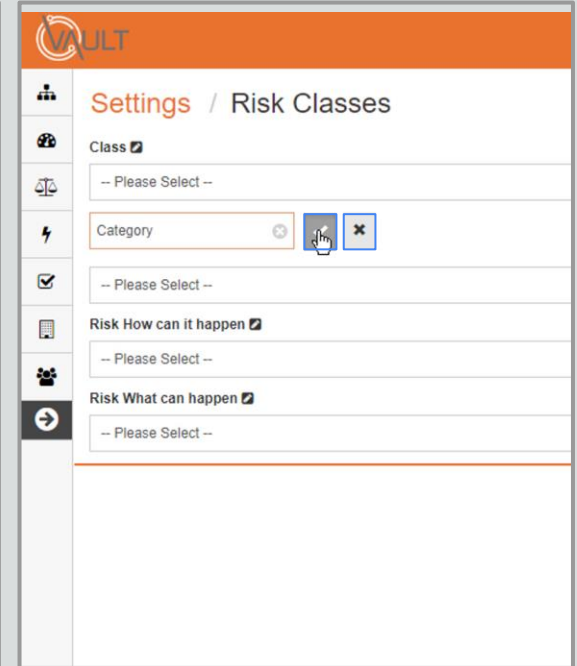
Edit Field Name

To edit a field name, **click** the *'Edit'* icon next to the existing name.

Type the new name, then **click** the tick to save, or the 'x' to cancel the change.



The screenshot shows the 'Settings / Risk Classes' page in the VAULT application. The left sidebar contains navigation icons for users, settings, a scale, a lightning bolt, a checkmark, a document, and a group of people. The main content area lists several risk class fields, each with a dropdown menu and an 'Edit' icon (a small square with a checkmark). The 'Hazard Task' field is highlighted, and a mouse cursor is clicking the 'Edit' icon. Below the 'Hazard Task' field, there are three more fields: 'Risk How can it happen', 'Risk What can happen', and another 'Risk What can happen' field, all with dropdown menus and 'Edit' icons.

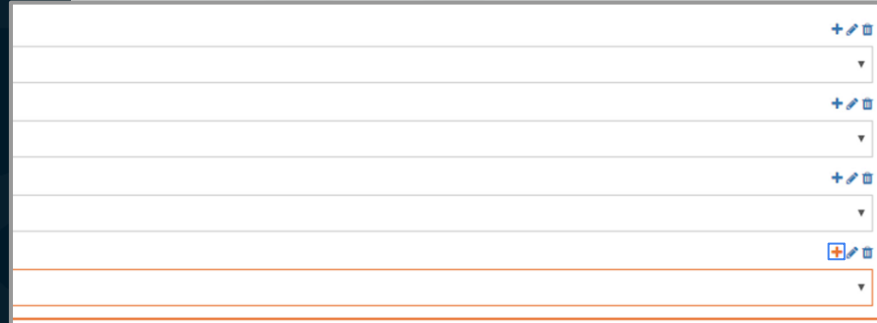


The screenshot shows the 'Settings / Risk Classes' page in the VAULT application. The left sidebar is identical to the previous screenshot. The main content area shows the 'Category' field being edited. The dropdown menu is open, and a mouse cursor is clicking the 'Edit' icon (a small square with a checkmark). To the right of the dropdown menu, there are two buttons: a blue square with a white 'x' and a blue square with a white checkmark. Below the 'Category' field, there are three more fields: 'Risk How can it happen', 'Risk What can happen', and another 'Risk What can happen' field, all with dropdown menus and 'Edit' icons.

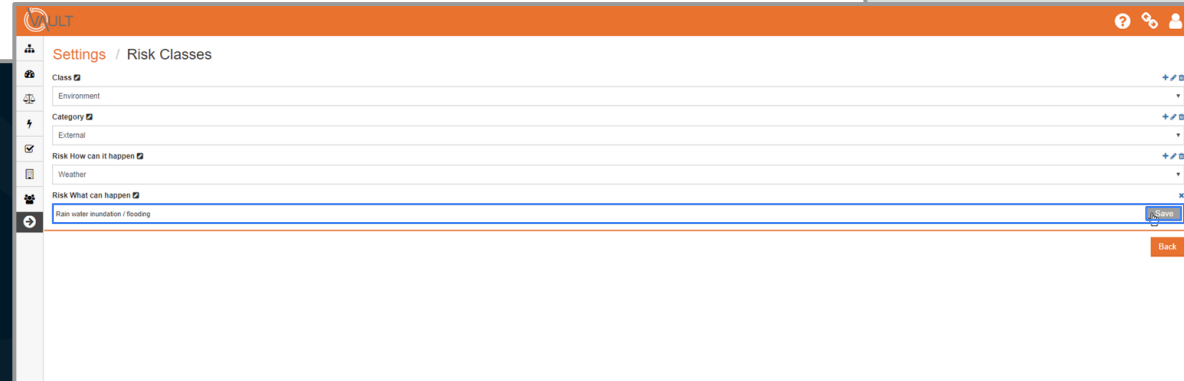
Manage Risk Classes

Add Option

To add a new option to a drop-down list, **click** the '+' icon and **type** the name of the option, then **click** 'Save'.



A close-up view of a drop-down menu. The menu is open, showing a list of options. The bottom-most option is highlighted with an orange border. To the right of the menu, there are four instances of a '+ / edit / delete' icon, each corresponding to a row in the list.



A screenshot of the 'Settings / Risk Classes' interface. The interface has an orange header bar with the 'ULT' logo and user icons. The main content area is white and contains several sections:

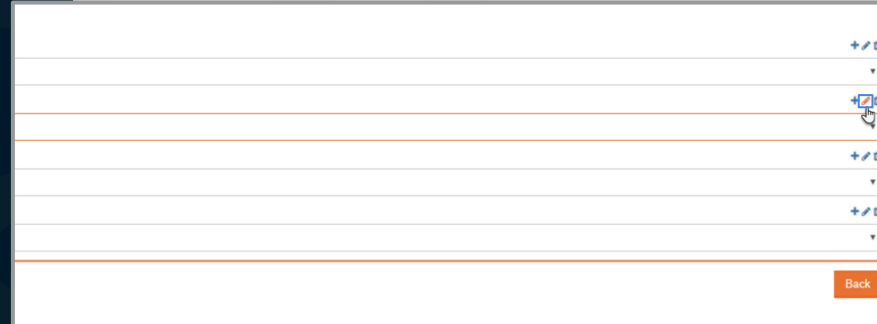
- Class**: Environment
- Category**: External
- Risk How can it happen**: Weather
- Risk What can happen**: Rain water inundation / flooding

The 'Rain water inundation / flooding' option is highlighted with an orange border. A 'Save' button is visible at the bottom right of the highlighted row, and a 'Back' button is at the bottom right of the entire interface.

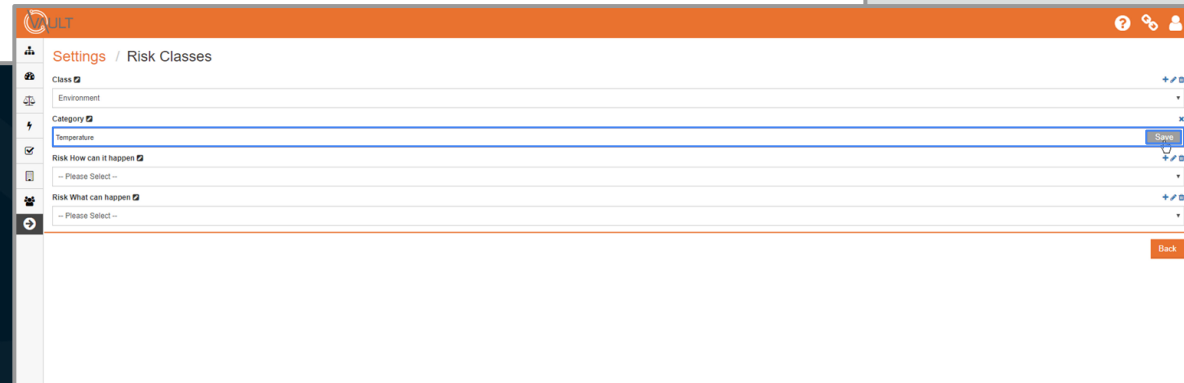
Manage Risk Classes

Edit Option

To edit an existing option, **select** the option, then **click** the 'Edit' icon, make your change and **click** 'Save'.



A screenshot of a web interface showing a list of risk classes. The list consists of several rows, each with a dropdown menu and a small icon (a plus sign, a pencil, and a square) to its right. The second row's icon is highlighted with a mouse cursor, indicating it is being edited. A 'Back' button is visible at the bottom right of the list.



A screenshot of the 'Settings / Risk Classes' page. The page has an orange header with the 'ULT' logo and navigation icons. The main content area shows a form with the following fields:

- Class**: Environment
- Category**: Temperature (highlighted with a blue selection bar)
- Risk How can it happen**: -- Please Select --
- Risk What can happen**: -- Please Select --

The 'Save' button is highlighted in blue at the end of the 'Category' field. A 'Back' button is located at the bottom right of the page.

Manage Risk Classes

Delete Option

To delete an existing option, **select** the option, then click the 'Delete' (Trashcan) icon.

Note that this action is permanent and cannot be undone.

Note that changes made are committed the instant they are entered and therefore changes cannot be cancelled once made.

