



D A M S T R A

View Risks Associated
with Substances

Safety



[DISCLAIMER]

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Risks Associated with Substance Introduction

In a workplace, a substance can sometimes be a contributing factor to a Risk.

In Damstra Safety, you can link a Risk with one or more Substances.

This association is established in the Risk item, within the Risk register.

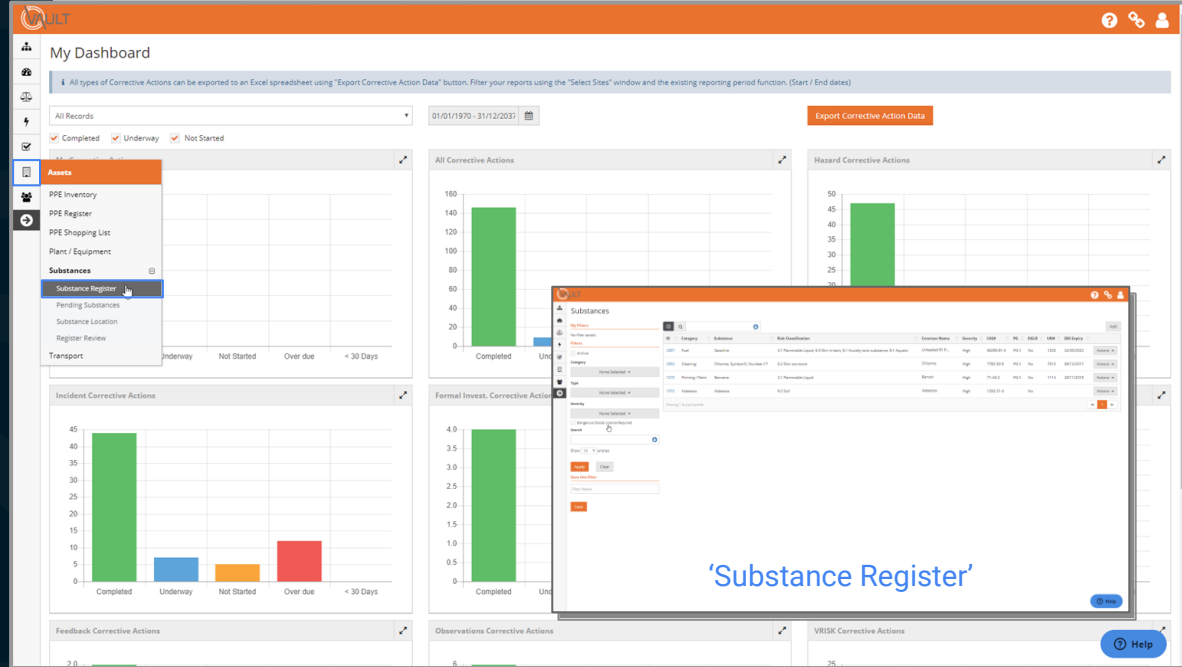
Once the association is made, it can be viewed from either the Risk or Substance records.

In this guide, we'll show how to view this association from the Substance record.



Risks Associated with Substance Register

The procedure begins in the *Substance Register*, which can be found under *Assets* in the Menu Bar.



Risks Associated with Substance Register cont.

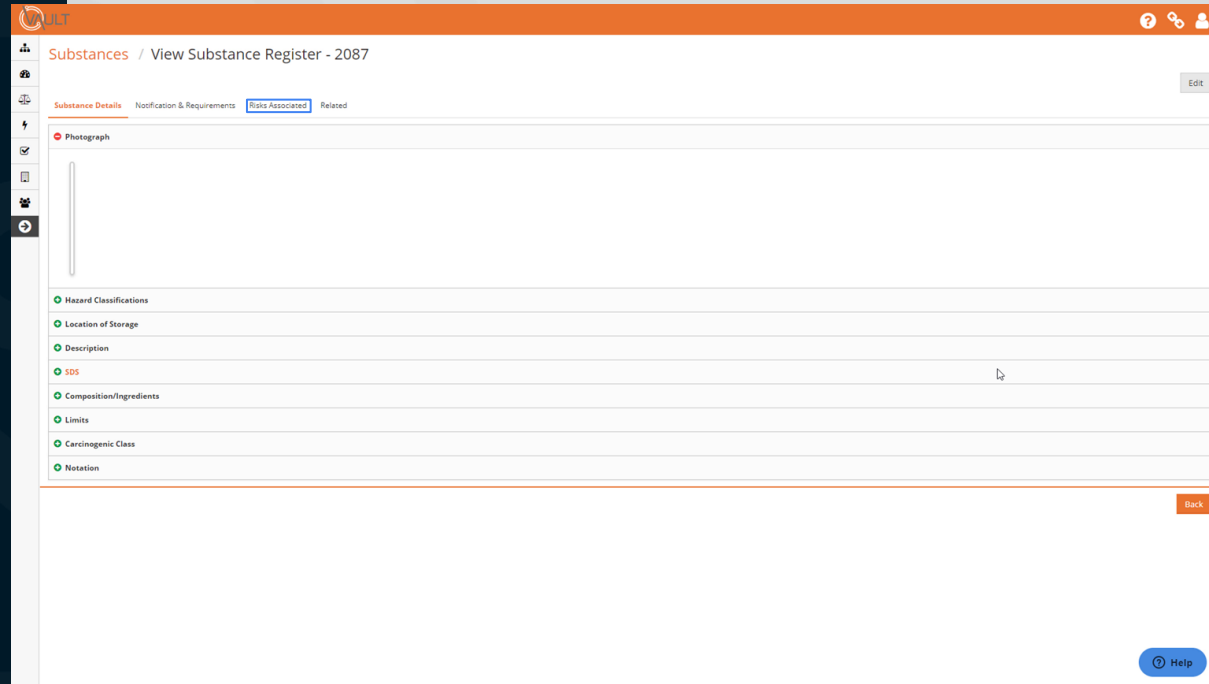
Locate the Substance of interest in the register and **click 'Actions'**, then **'View'**.

The screenshot displays the 'Substances' section of a web application. On the left, there is a sidebar with navigation icons and filter options. The main area contains a table with columns for ID, Category, Substance, Risk Classification, Common Name, Severity, CAS#, PG, DGLR, UN#, and SDS Expiry. A dropdown menu is open over the 'Actions' column for the first row (ID 2087), showing options: View, Edit, Delete, Copy, and Archive. Below the table, there are controls for 'Show 15 entries', 'Apply', 'Clear', 'Save this filter', and a 'Filter Name' input field.

ID	Category	Substance	Risk Classification	Common Name	Severity	CAS#	PG	DGLR	UN#	SDS Expiry	Actions
2087	Fuel	Gasoline	3.1 Flammable Liquid, 6.3 Skin irritant, 6.1 Acutely toxic substance, 9.1 Aquatic	Unleaded 91 P...	High	86290-81-5	PG II	No	1203	24/05/2022	View, Edit, Delete, Copy, Archive
2082	Cleaning	Chlorine, Symbol(Cl), Number:17	8.2 Skin corrosive	Chlorine	High	7782-50-5	PG II	No	7513	06/05/2022	
1075	Printing / Paint	Benzene	3.1 Flammable Liquid	Benzol	High	71-43-2	PG II	No	1114	28/05/2022	
1072	Asbestos	Asbestos	9.2 Soli	Asbestos	High	1332-21-4	No				

Risks Associated with Substance Register cont.

Click the *Risks Associated* tab.



The screenshot displays a web application interface for viewing substance details. The breadcrumb trail is "Substances / View Substance Register - 2087". The "Risks Associated" tab is highlighted in blue, with other tabs including "Substance Details", "Notification & Requirements", and "Related". Below the tabs, there is a "Photograph" section with a vertical scrollbar. A list of tabs with green circular icons is visible: "Hazard Classifications", "Location of Storage", "Description", "SDS", "Composition/Ingredients", "Limits", "Carcinogenic Class", and "Notation". A "Back" button is located in the bottom right corner of the main content area, and a "Help" button is in the bottom right corner of the entire page.

Risks Associated with Substance

View Substance Register – Risks Associated

The Substance Register shows any Risk items where an association to the selected substance has been recorded, along with key Risk information.

The screenshot displays a web application interface for viewing substance risks. The page title is "Substances / View Substance Register - 2087". Below the title, there are tabs for "Substance Details", "Notification & Requirements", "Risks Associated" (which is active), and "Related". A search bar is present above a table of risk entries. The table has the following columns: ID, Alert Number, Subject, Site, Location, Description, Reported By, Site Risk, Date, and Status. A single entry is visible with ID 2560, Subject "Exposure to petroleum vapour", Site "Sydney Warehouse", Location "Warehousing", Description "Staff are exposed to petrol fumes in the Fork...", Reported By "Lenny Summers", Site Risk "0", Date "18/12/2018", and Status "Completed". A "Print" button is next to the entry. At the bottom of the table, it says "Show 10 entries | Showing 1 to 1 of 1 entries". A "Back" button is in the bottom right corner of the table area. The URL at the bottom of the browser is "https://digifac.com:01/vault/gic/hazardousSubstances/hazardousRegister/index#E13".

ID	Alert Number	Subject	Site	Location	Description	Reported By	Site Risk	Date	Status
2560		Exposure to petroleum vapour	Sydney Warehouse	Warehousing	Staff are exposed to petrol fumes in the Fork...	Lenny Summers	0	18/12/2018	Completed

Risks Associated with Substance View or Print Report

To view or print a report regarding the risk, **select** the *'Print'* button, **select** your preferred output options, then **click** *'print'*.

The screenshot displays the iQULT software interface for viewing substance risks. The main window shows a table with the following data:

ID	Alert Number	Subject	Site	Location	Description	Reported By	Site Risk	Date	Status
2560		Exposure to petroleum vapour	Sydney Warehouse	Warehousing	Staff are exposed to petrol fumes in the Forklift maintenance area	Lenny Summers	0	18/12/2018	Completed

A 'Print' button is visible next to the 'Completed' status. An inset window shows the 'Print' dialog box with the following options:

- Company Name: ABC Industries Pty Limited
- Paper Size: A4 (selected), A5, All
- Orientation: Portrait (selected), Landscape
- Report Format: HTML (selected), PDF

Buttons for 'Print' and 'Close' are also visible in the dialog box.

Risks Associated with Substance

Edit Risk

To view the full Risk item record, **click** 'Edit', then 'Actions', then 'Edit'.

The screenshot displays the iQULT Substances interface. The main window shows the 'View Substance Register - 2087' page with a table of risk entries. The table has columns for ID, Alert Number, Subject, Site, Location, Description, Reported By, Site Risk, Date, and Status. A single entry is visible with ID 2560, Subject 'Exposure to petroleum vapour', Site 'Sydney Warehouse', Location 'Warehousing', Description 'Staff are exposed to petrol fumes in the Forklift maintenance area', Reported By 'Lenny Summers', Site Risk '0', Date '18/12/2018', and Status 'Completed'. An 'Edit' button is located in the top right corner of the main window.

An inset window shows the 'Edit Substance Register - 2087' page, which is a form for editing the selected risk entry. The form contains the same data as the table entry, with a 'Save' button highlighted in blue at the bottom right.

ID	Alert Number	Subject	Site	Location	Description	Reported By	Site Risk	Date	Status
2560		Exposure to petroleum vapour	Sydney Warehouse	Warehousing	Staff are exposed to petrol fumes in the Forklift maintenance area	Lenny Summers	0	18/12/2018	Completed

Risks Associated with Substance

Substance Register cont.

The associated Risk item is now opened inside the Risk Register.

Help with other Substance and Risk-related procedure is available in the Support Portal.

ILT Risk Assessment / Edit Risk - 2560

Description Risk Analysis Control Measures Related Impacts Reviews Files Audit Log

Situation

Common

Risk ID 2560

Subject* Exposure to petroleum vapour

Alert No.

Site* ABC Group -> ABC Industries Australia -> New South Wales -> Rydalmere -> Plant -> Sydney Warehouse

Department Warehousing

Category* Site Risks Register Business Impact

Subcategory Substance

Description* Staff are exposed to petrol fumes in the Forklift maintenance area

Assumptions

Reported By* Worker

Name* Lenny Summers

Date Reported* 18/12/2018

GPS Location None

Management

This is the person accountable for the implementation of all corrective controls associated with the hazard.

Help

